



Duct Sealing & Duct Insulation Incentives

Washington Residents

Duct Sealing & Duct Insulation Incentives

Your trade ally or store associate can help you find eligible products

Home's Primary Systems		Duct Sealing	Duct Sealing + Duct Insulation	
Heating	Cooling	Customer Incentives Only	Customer Incentive	Trade Ally Incentive
Electric	Electric or non-electric	\$300	\$600	\$200
Non-electric	Electric	\$100	\$100	\$50

Instructions

Steps and requirements to earn each incentive

Duct Sealing

Duct Sealing + Duct Insulation

1. Ensure the home qualifies

- Must be an existing home, not new construction
- Work completed must comply with all building codes and standards
- Must have a minimum of 10 linear feet of exposed ductwork located in unconditioned space
- An electric heating or electric cooling system must serve at least 80% of the home's conditioned living space
- Electric heat is defined as a permanently installed, ducted system consisting of an electric furnace, heat pump, or electric zonal heating system (baseboard or ceiling/wall heaters) serving as the home's current primary heat source (space heaters do not qualify)
- Electric cooling is defined as a permanently installed, ducted electric central air conditioner or heat pump serving as the home's current primary cooling source. Room air conditioners and evaporative coolers do not qualify
- Non-electric heat is defined as a heating system with gas, oil or propane serving as the home's current primary heat source

✓

✓

- Pre-existing duct insulation levels may not exceed R-2 and must be replaced with at least R-8

✓

2. Hire a program-eligible trade ally

- The trade ally must be on the HVAC Trade Ally List available at pacificpower.net/wa-tradeallies
- When applying for Duct Sealing + Duct Insulation, separate trade allies may perform the two services. The duct insulation trade ally listed in section 2 will receive the trade ally incentive

✓

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✓

3. Install sealing and insulation properly

- All services must be provided in accordance with the specifications in the Washington HVAC Trade Ally Manual available at pacificpower.net/wa-hvac-manual
- All physically accessible ducts located in unconditioned space must be sealed
- Duct sealing must reduce leakage to outside by 50% or more with a 100 CFM minimum reduction

✓

✓

Homeowner and Property Information continued

Home's primary cooling source (select one)

Central air conditioner Evaporative cooler Electric ducted heat pump Ductless heat pump None

Does home's primary cooling source serve at least 80% of the home's conditioned living space? Yes No

Home's primary heating source (select one)

Electric baseboard Electric ceiling or wall heat Electric furnace Natural gas furnace
 Ductless heat pump Electric ducted heat pump Other

Does home's primary heating source serve at least 80% of the home's conditioned living space? Yes No

(Optional) I decline to receive additional energy efficient product incentive information

How did you hear about cash incentives for energy-efficient products and services for your home? (select all that apply)

Friend/family Utility website Print ad TV/radio ad
 Contractor/store staff Other

Homeowner's Acceptance of Terms

I hereby certify that all information is accurate including claims of customer and equipment information. I confirm that the improvements I installed were not required by code. I understand that information related to the completeness of my application may be shared with contractors. I also understand that the status of my application may be shared with third parties on an aggregated basis. I have read all terms and conditions and acknowledge that Pacific Power may verify all the information provided. Incentive checks are paid to the Pacific Power account holder. Customers are responsible for payment to contractors.

SIGN HERE 

Customer signature

Date

SECTION 2 - Duct insulation trade ally completes and submits with section 1

Duct Insulation Trade Ally

Trade ally business name

Mailing address

City

State

Zip Code

Technician's name

Daytime phone number

I have submitted my business's W-9 tax form

Home and Installation Information

Duct Sealing

Duct Sealing +
Duct Insulation

Date work initiated

Date work completed

Does the home have at least 10 linear feet of exposed ductwork in an unconditioned space? Yes No

Location of the home's ductwork (select all that apply)

Attic Basement Crawlspace Other _____

Does the home have non-sealed combustion heating or water heating appliances?

Yes and I have completed the CAZ test sections below

No

Combustion Appliance Zone (CAZ) Tests – Prior to Duct Sealing and Duct Insulation Installation Trade ally completes this section when the home contains non-sealed combustion heating or water heating appliances	Duct Sealing	Duct Sealing + Duct Insulation
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Step 1. Measure baseline pressure with all exhaust devices and air handler OFF. This measurement is 'Baseline' in the calculations at the top of the next page.

Baseline: _____ pascals

Step 2. Measure pressure with all exhaust devices and air handler ON. Test with interior doors open and with interior doors closed. This measurement is 'Reading' in the calculations at the top of the next page.

Outdoor weather conditions at time of tests Calm Windy

Describe location and appliance	Worst Case Depressurization	
	Reading	Net (Baseline-Reading)
Zone 1	_____ pascals	_____ pascals
Zone 2	_____ pascals	_____ pascals
Zone 3	_____ pascals	_____ pascals

Does the air handler meet CAZ depressurization limits for the associated venting conditions (regarding the worst case depressurization) per program requirements? Yes No

Duct Sealing Information	Duct Sealing	Duct Sealing + Duct Insulation
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Record duct leakage to outside with house pressurized to +50 Pa

CFM before sealing _____ CFM50 (A)	CFM after sealing _____ CFM50 (B)
Reduction in leakage to outside _____ CFM50 (C = A - B)	Percent reduction in leakage _____ % (C / A)

Were all physically accessible ducts sealed according to program requirements? Yes No

Duct Insulation Information	Duct Sealing	Duct Sealing + Duct Insulation
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Were all physically accessible ducts insulated according to program requirements? Yes No

R-value of pre-existing duct insulation _____ R-value	Final R-value after installation of duct insulation _____ R-value
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If pre-existing R-value is greater than 2, did you replace all existing insulation? Yes No

**Combustion Appliance Zone (CAZ) Tests –
After Duct Sealing and Duct Insulation Installation**
Trade ally completes this section when the home contains non-sealed combustion heating or water heating appliances

Duct Sealing

Duct Sealing +
Duct Insulation

Step 1. Measure baseline pressure with all exhaust devices and air handler OFF. This measurement is 'Baseline' in the calculations below.

Baseline: _____ pascals

Step 2. Measure pressure with all exhaust devices and air handler ON. Test with interior doors open and with interior doors closed. This measurement is 'Reading' in the calculations below.

Outdoor weather conditions at time of tests

Calm Windy


Notes

Describe location and appliance	Worst Case Depressurization	
	Reading	Net (Baseline-Reading)
Zone 1	_____ pascals	_____ pascals
Zone 2	_____ pascals	_____ pascals
Zone 3	_____ pascals	_____ pascals

Does the air handler meet CAZ depressurization limits for the associated venting conditions (regarding the worst case depressurization) per program requirements? Yes No

Trade Ally's Acceptance of Terms

I hereby certify that all information is accurate including claims of customer and equipment information. I have read all terms on this application and acknowledge that Pacific Power may verify all the information provided. Customer personal information and account number will not be shared with contractors or their representatives. The status of customer incentive applications that are missing required information or were not qualified may be shared only with the contractor or their representatives associated with each individual incentive application.

	Trade ally signature	Date

Resources

List of qualifying products and services: pacificpower.net/wa-qpl

Get your Pacific Power account number: pacificpower.net or 1-888-221-7070

List of program-eligible trade allies: pacificpower.net/wa-tradeallies

Washington HVAC Trade Ally Manual: pacificpower.net/wa-hvac-manual

IRS W-9 Forms (for business and non-individual customers receiving incentives): irs.gov/pub/irs-pdf/fw9.pdf

Third Party Payment Addendum (for homeowners and other third party entities not listed on account only): pacificpower.net/wa-addendum

If you installed several products you may be eligible for bonus incentives. Visit pacificpower.net/wa-upgrade for details on our whole home upgrade package

Incentive status: Please allow six weeks plus mail service time for delivery. Track you incentive status at pacificpower.net/wa-track-incentive. You can reach us at hes@pacificpower.net or 1-800-942-0266, M-F, 7 a.m. to 5 p.m. (PST).

Mail complete applications, receipts, and other required documentation to:

Home Energy Savings
WA HVAC
818 S.W. Third Avenue #215
Portland, OR 97204

Terms & Conditions

Pacific Power offers incentives through a variety of programs that focus on energy efficient products. When you (the “Customer”) participate in these programs, you can save energy and money while reducing your impact on the environment. This application (“Incentive Application”) is intended to guide you through the steps necessary to receive an Incentive (“Incentive”) under the Home Energy Savings program (“Program”). The program is administrated by CLEAResult Consulting Inc., a Texas corporation and/or an affiliate thereof (“CLEAResult”). The program may require engaging a qualified trade ally (“Trade Ally”) in order to qualify for Incentives. Customer is responsible for paying for all trade ally services.

Incentive availability: Incentives are available on a first-come, first-served basis according to the postmark date on the application. Please reference the program website at pacificpower.net/hes to determine the current status of incentive availability. All services must be purchased and installed prior to submitting an Incentive Application. Applications must include all information requested. Failure to provide this information may result in delays. If required information is not provided within 42 days listed on the top of the missing information letter, the Incentive Application will be denied. Incentive will not exceed purchase price. Additional terms and conditions may apply. Incentives are subject to tariff approval and may change with 45 days of notice. Please visit pacificpower.net/hes for current program requirements.

Qualifying customers: Residential electric customers residing in the state of Washington who purchase their electricity from Pacific Power on rate schedules 16, 17, or 18 qualify. Landlords who own rental properties served by the company in the state of Washington where the tenant is billed on rate schedules 16, 17, or 18 also qualify for this program. You can find your rate schedule on your bill, by calling toll free 1-888-221-7070 or by logging in at pacificpower.net. Incentive checks will be issued in the name of the customer on the qualifying account. If you are a property owner, landlord, property management company or homeowner association and not listed on the account where qualified equipment was installed or services performed you must submit a completed Third Party Payment Addendum to receive incentive check(s) made payable to you.

Customer responsibilities: Customer agrees to indemnify and release CLEAResult, and Pacific Power their affiliates, officers and employees from all claims, demands, losses, damages, costs, expenses and liability (legal, contractual or otherwise), which arise from or are in any way connected with any: (1) injury to or death of persons, (2) injury to property of Customer, (3) violation of any applicable laws, statutes or ordinances, or (4) any act omission or negligence of the contractor.

Customer will allow, if requested, a representative from CLEAResult, Pacific Power, or any authorized third party reasonable access to Customer's property for inspections, including but not limited to: (a) post-installation equipment inspection to check implemented measures and to verify compliance with the program requirements; and (b) post-operation inspection to verify energy savings of the measures after a period of operation; and (c) inspection for any other reason.

Customer also consents to CLEAResult's use of Customer's name, program services, and resulting energy savings in reports or other documentation. Customer will obtain the approval of the property owner where the measure is to be installed prior to installation if Customer is not the owner. Customer agrees that information collected in this application may be used for marketing purposes. In addition, Customer acknowledges that information included in this application may be subject to public records requests as required by law. Customer and CLEAResult shall comply with all applicable laws at all times. It is Customer's responsibility to obtain all licenses, permits or other approvals required for installation of products or measures under the program. Customer is solely responsible for proper disposal of any and all removed products. Customer is solely responsible for the economic and technical feasibility, operational capability and reliability of Customer's installations, products and solutions. CLEAResult and Pacific Power make no representation or warranty and assume no liability with respect to services of any trade ally, quality, safety, performance or other aspect of any design, system or appliance installed pursuant to the program or this Incentive Application and expressly disclaim any such representation, warranty or liability. Under no circumstances shall CLEAResult or Pacific Power be liable for any monetary damages related to the program including any action or inaction of trade ally's performing work under the program. All projected savings are intended to be estimates and CLEAResult and Pacific Power do not guarantee any level of savings. The customer hereby transfers to Pacific Power all environmental attributes (“Environmental Attributes”) attributable to program qualifying equipment or its operation. Environmental Attributes include any and all credits, benefits, emissions reductions, offsets and allowances, howsoever entitled, resulting from the avoidance of the emission of any substance to the air, soil or water at or by PacifiCorp generating facilities through reduced generation of energy or other savings or offsets on account of the qualifying equipment. The customer will not claim ownership of any Environmental Attributes. As long as the customer at the same time states the qualifying equipment was made possible with funding from Pacific Power, the customer may claim that it is facilitating the production of the Environmental Attributes attributable to the qualifying equipment.

Jury waiver: To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

Application timeline: Incentive Application and required documents must be postmarked within 90 days of service completion date. Incentive checks are issued within 45 days of receipt of the completed and approved Incentive Application. Incentives are not to exceed the purchase price of the equipment or service. Equipment and service work may be inspected for compliance. Incentives are subject to tariff approval and may change with 45 days' notice. Additional terms and conditions may apply.

Application details: If your Incentive Application is selected for inspection, it will not be processed until the review is satisfactorily completed. Pacific Power issues incentives in the form of checks not utility bill credits. Pacific Power is not responsible if your trade ally provides inaccurate information about the amount and/or conditions of the actual incentive and Pacific Power will not pay incentives for equipment that is mislabeled or is represented by trade allies regarding incentive qualifications. Households receiving incentives under the Home Energy Savings program may not receive equipment purchase and installation incentives under other Pacific Power company programs.

By providing Pacific Power with your e-mail address you agree that we may send you e-mails, occasional “breaking news” alerts and promotions from Pacific Power's Home Energy Savings program. We may also e-mail you occasionally with updates and information about the program. Should we elect to change our privacy policy we will post the changes at pacificpower.net/hes. Where the changes are significant, we may also choose to e-mail all our registered users with the new policy details.

Incentive Application must be postmarked within 90 days of the service completion date.