

# Home Energy Savings Program Windows Incentive Application

Wyoming Customers Only



Let's turn the answers on.

## Thank you for being wattsmart and making your home more energy-efficient.

Please find guidelines below to determine if you qualify for an incentive and for directions on how to complete your incentive application. If approved, the incentive check will be issued to the primary name on the utility account. Incentive checks are issued within 45 days of receipt of your completed and approved application.

All required documentation must be postmarked **within 90 days of work completed date**. Please make a copy for your records and submit completed application and required documents to:

**Rocky Mountain Power - Home Energy Savings program**

**Attn: WY Windows**

**818 S.W. 3<sup>rd</sup> Avenue #215, Portland, OR 97204**

**Need help? Call 1-800-942-0266 or visit our website at [rockymountainpower.net/hes](http://rockymountainpower.net/hes)**

## Getting started

- Follow best practices for hiring a trade ally\*
  - Check website for list of **participating** trade allies
  - Get multiple bids
  - Check licenses and references
  - Have a signed written proposal before work begins
- For self-installs, check the program website ([rockymountainpower.net/hes](http://rockymountainpower.net/hes)) or call the customer hotline 1-800-942-0266
- Check your bill to locate your account number and confirm service is on qualifying rate schedule 2 or 18 (see image)

\* A trade ally is a contractor or retailer who sells or installs equipment or performs services for home energy upgrades

**ROCKY MOUNTAIN POWER** PAGE 1 OF 2

JOHN & JOAN Q CUSTOMER  
1234 E MAIN ST  
ANYWHERE USA 9876

Questions about your bill: 1-888-221-7070  
24 hours a day, 7 days a week  
[www.rockymtnpower.net](http://www.rockymtnpower.net)

BILLING DATE: **May 26, 2006**  
ACCOUNT NUMBER: **55560490-0012**  
DATE DUE: **Jun 16, 2006**  
AMOUNT DUE: **\$51.78**

Your Balance With Us		Payments Received		
	AMOUNT	DATE	DESCRIPTION	AMOUNT
Previous Account Balance	69.34			
Payments/Credits	- 69.34	May 12, 2006	Payment received - Thank You	69.34
New Charges	+ 51.78			
Current Account Balance	\$ 51.78		<b>Total Payments</b>	<b>\$ 69.34</b>

**Detailed Account Activity**

**ELECTRIC SERVICE** 1234 E. Main St. Anywhere, USA  
Residential Service Schedule 1

**Historical Data**

Average kWh per Day

Your Average Daily kWh Usage by Month		
PERIOD ENDING	MAY 2006	MAY 2005
Avg. Daily Temp.	68	73
Total kWh	722	722
Avg. kWh per Day	22	22

## Customer required documentation (incomplete applications may be delayed or denied)

For resources to help you fill out your application, visit [rockymountainpower.net/wyforms](http://rockymountainpower.net/wyforms)

1. Completed application
2. Itemized receipt/trade ally invoice including:
  - Total number of qualifying windows
  - Dimensions for each window
  - Itemized costs
  - Work initiated **and** work completed dates
3. Manufacturer's specification sheet or NFRC stickers for each qualified window
  - U-Factor must be provided for **each** window
4. Copy of completed W-9 (for businesses receiving incentives)

## Customer information

Customer or landlord account number \_\_\_\_\_ - \_\_\_\_\_

For account number call toll free **1-888-221-7070** or log in at **rockymountainpower.net**

Name on account \_\_\_\_\_ Daytime phone ( \_\_\_\_\_ ) \_\_\_\_\_

Installation address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_  Email is the best way to contact me (*Email policy located in Terms & Conditions*)

**Multifamily installations:** please check this box if this project was a multifamily installation (five or more attached units). Contact the program at 1-800-942-0281 for additional multifamily requirements including the mandatory pre-qualification and post-inspection process.

**Self-installed:** please check this box if this project was self-installed. Self-installers do not need to complete the trade ally information section.

## Household information

Your information will not be shared. It is used to determine eligibility, calculate energy savings and to improve our program.

Year house built (Required) _____		House square footage/living space (Required) _____	
<p>Current primary heat source: (Required)</p> <input type="checkbox"/> Electric baseboard <input type="checkbox"/> Electric ceiling/wall heat <input type="checkbox"/> Electric furnace <input type="checkbox"/> Electric heat pump <input type="checkbox"/> Ductless heat pump <input type="checkbox"/> Natural gas furnace <input type="checkbox"/> _____ <p>Does the home's primary heat source serve at least 80% of home's conditioned floor area? (Required)</p> <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Current primary cooling source: (Required)</p> <input type="checkbox"/> Central air conditioner <input type="checkbox"/> Evaporative cooler <input type="checkbox"/> Electric heat pump <input type="checkbox"/> None <input type="checkbox"/> _____ <p>Does the home's primary cooling source serve at least 80% of home's conditioned floor area? (Required)</p> <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Water heater fuel:</p> <input type="checkbox"/> Electric <input type="checkbox"/> Natural gas <input type="checkbox"/> Propane <input type="checkbox"/> _____	<p>Dryer heat type:</p> <input type="checkbox"/> Electric <input type="checkbox"/> Natural gas <input type="checkbox"/> _____
<p>Do you rent or own?</p> <input type="checkbox"/> Rent <input type="checkbox"/> Own	<p>What is the age of the Rocky Mountain Power account holder?</p> <input type="checkbox"/> 18 - 25 <input type="checkbox"/> 26 - 35 <input type="checkbox"/> 36 - 45 <input type="checkbox"/> 46 - 55 <input type="checkbox"/> 56 and over	<p>Household income – approx.</p> <input type="checkbox"/> up to \$24,999 <input type="checkbox"/> \$25,000 - \$34,999 <input type="checkbox"/> \$35,000 - \$49,999 <input type="checkbox"/> \$50,000 - \$74,999 <input type="checkbox"/> \$75,000 - \$99,999 <input type="checkbox"/> \$100,000 +	<p>How did you hear about the Home Energy Savings program?</p> <input type="checkbox"/> Friend/referral <input type="checkbox"/> Event <input type="checkbox"/> Trade ally <input type="checkbox"/> Retailer sales staff <input type="checkbox"/> TV/radio ad <input type="checkbox"/> Print ad <input type="checkbox"/> Bill stuffer <input type="checkbox"/> Online <input type="checkbox"/> Other _____
<p>What is your gender?</p> <input type="checkbox"/> Male <input type="checkbox"/> Female	<p>Household size:</p> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 +	<p>If you have seen program materials featuring a special code, please provide it here.</p> <p>Code _____</p>	

## Qualifications

- Home must have an **electric heating system** serving at least 80% of the home's conditioned floor area.
  - Electrically heated home incentives apply to houses with a permanently installed electric furnace, heat pump or electric zonal heating system (baseboard or ceiling/wall heaters) as the current primary heat source. Space heaters do not qualify.
- Incentives are available for existing homes only and may be installed by a participating trade ally or self-installed by homeowners. A list of program trade allies is available at [rockymountainpower.net/wytradeallies](http://rockymountainpower.net/wytradeallies).
- Work performed as part of building code requirements is not eligible for an incentive.
- All installations must be performed in accordance with the requirements found online and in the Wyoming Weatherization Trade Ally Program Manual at [rockymountainpower.net/wyforms](http://rockymountainpower.net/wyforms).
- Areas that are not finished or conditioned living spaces (permanently installed heating or ducted cooling), such as a garage, do not qualify.
- Incentive amount cannot exceed the total cost of the project. Self-installers are eligible for incentives on materials only.
- Exterior doors will be considered for incentive if they are at least 80% glass.
- Skylights will be considered for incentive if all program requirements are met.
- All required documentation must be postmarked within 90 days of work completed date. Invoice requirements provided under "Customer required documentation" on page 1.

### Additional incentives

- HVAC equipment, HVAC services and insulation incentives also available. Visit [rockymountainpower.net/hes](http://rockymountainpower.net/hes) for details.

Please indicate the incentive(s) you are applying for by checking the applicable box(es):

#### Windows

Qualification	Electrically heated home incentive	Electrically cooled home incentive	Required documentation
- U-Factor of 0.30 or lower	\$1.00 / sq. ft.	N/A - electric cooling is not sufficient to meet the requirement for a window incentive	<ul style="list-style-type: none"> <li>• Itemized receipt/trade ally invoice</li> <li>• Manufacturer's specification sheet or NFRC stickers for each qualified window</li> <li>• W-9 (for businesses receiving incentives)</li> </ul>

Number of windows installed \_\_\_\_\_ Total square footage of qualified windows installed: \_\_\_\_\_

Were all windows installed in a finished or conditioned living space? (Review "Qualifications" section on page 2)  Yes  No

Previous window type(s):  Single pane aluminum  Single pane wood  Double pane aluminum

## Customer acceptance of terms

I hereby certify that all information is accurate including claims of customer and equipment information. I confirm that the improvements I installed were not required by code. I understand that information related to the completeness of my application may be shared with trade allies. I also understand that the status of my application may be shared with third parties on an aggregated basis. I have read all terms and conditions and acknowledge that Rocky Mountain Power may verify all the information provided. Incentive checks are paid to the Rocky Mountain Power account holder. Customers are responsible for payment to trade allies.

Customer signature \_\_\_\_\_ Date \_\_\_\_\_

## Trade ally requirements

- Ensure that requested service qualifies for program incentives
- Conduct work in accordance with all program requirements
- Work with your customer to submit all required paperwork (must be postmarked within **90 days of work completed date**)

## Trade ally information (Not required for self-installs)

Company name \_\_\_\_\_ Daytime phone ( \_\_\_\_\_ ) \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Technician name \_\_\_\_\_

## Trade ally acceptance of terms

I hereby certify that all information is accurate including claims of customer and service information. I have read all terms on this application and acknowledge that Rocky Mountain Power may verify all the information provided. Customer personal information and account number will not be shared with trade allies or their representatives. The status of customer incentive applications that are missing required information or were not qualified may be shared only with the trade ally or their representatives associated with each individual incentive application.

Trade ally signature \_\_\_\_\_ Date \_\_\_\_\_

## Terms and conditions

Rocky Mountain Power offers incentives through a variety of programs that focus on energy efficient products. When you (the "Customer") participate in these programs, you can save energy and money while reducing your impact on the environment. This application ("Incentive Application") is intended to guide you through the steps necessary to receive an Incentive ("Incentive") under the Home Energy Savings program ("program"). The program is administrated by Portland Energy Conservation, Inc. ("PECI"). The program may require engaging a qualified trade ally ("trade ally") in order to qualify for Incentives. Customer is responsible for paying for all trade ally services.

### Incentive availability

Incentives are available on a first-come, first-served basis according to the postmark date on the application. Please reference the program website at [rockymountainpower.net/hes](http://rockymountainpower.net/hes) to determine the current status of incentive availability. All services must be purchased and installed prior to submitting an Incentive Application. Applications must include all information requested. Failure to provide this information may result in delays. If required information is not provided within 90 days of application submittal, the Incentive Application will be denied. Incentive will not exceed purchase price. Additional terms and conditions may apply. Incentives are subject to tariff approval and may change with 45 days of notice. Please visit [rockymountainpower.net/hes](http://rockymountainpower.net/hes) for current program requirements.

### Qualifying customers

Residential electric customers residing in the state of Wyoming who purchase their electricity from Rocky Mountain Power on rate schedules 2 or 18 qualify. Landlords who own rental properties served by the company in the state of Wyoming where the tenant is billed on rate schedules 2 or 18 also qualify for this program. You can find your rate schedule on your bill, by calling toll free 1-888-221-7070 or by logging in at [rockymountainpower.net](http://rockymountainpower.net). Incentive checks will be issued in the name of the customer on the qualifying account.

### Customer responsibilities

Customer agrees to indemnify and release PECI, and Rocky Mountain Power their affiliates, officers and employees from all claims, demands, losses, damages, costs, expenses and liability (legal, contractual or otherwise), which arise from or are in any way connected with any: (1) injury to or death of persons, (2) injury to property of Customer, (3) violation of any applicable laws, statutes or ordinances, or (4) any act omission or negligence of the trade ally.

Customer will allow, if requested, a representative from PECI, Rocky Mountain Power, or any authorized third party reasonable access to Customer's property for inspections, including but not limited to: (a) post-installation equipment inspection to check implemented measures and to verify compliance with the program requirements; and (b) post-operation inspection to verify energy savings of the measures after a period of operation; and (c) inspection for any other reason. Customer also consents to PECI's use of Customer's name, program services, and resulting energy savings in reports or other documentation.

Customer will obtain the approval of the property owner where the measure is to be installed prior to installation if Customer is not the owner. Customer agrees that information collected in this application may be used for marketing purposes. In addition, Customer acknowledges that information included in this application may be subject to public records requests as required by law.

Customer and PECI shall comply with all applicable laws at all times. It is Customer's responsibility to obtain all licenses, permits or other approvals required for installation of products or measures under the program. Customer is solely responsible for proper disposal of any and all removed products.

Customer is solely responsible for the economic and technical feasibility, operational capability and reliability of Customer's installations, products and solutions. PECI and Rocky Mountain Power make no representation or warranty and assume no liability with respect to services of any trade ally, quality, safety, performance or other aspect of any design, system or appliance installed pursuant to the program or this Incentive Application and expressly disclaim any such representation, warranty or liability. Under no circumstances shall PECI or Rocky Mountain Power be liable for any monetary damages related to the program including any action or inaction of trade ally's performing work under the program. All projected savings are intended to be estimates and PECI and Rocky Mountain Power do not guarantee any level of savings.

The customer hereby transfers to Rocky Mountain Power all "Environmental Attributes" attributable to the Qualifying Equipment or its operation. Environmental Attributes include any and all credits, benefits, emissions reductions, offsets and allowances, howsoever entitled, resulting from the avoidance of the emission of any substance to the air, soil or water at or by PacifiCorp generating facilities through reduced generation of energy or other savings or offsets on account of the Qualifying Equipment.

The customer will not claim ownership of any Environmental Attributes. As long as the customer at the same time states the Qualifying Equipment was made possible with funding from Rocky Mountain Power, the customer may claim that it is facilitating the production of the Environmental Attributes attributable to the Qualifying Equipment.

### Jury waiver

To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

### Application timeline

Incentive Application and required documents must be postmarked within 90 days of work completed. Incentive checks are issued within 45 days of receipt of the completed and approved Incentive Application. Incentives are not to exceed the project cost. Work may be inspected to confirm eligibility and compliance. Additional terms and conditions may apply.

### Application details

If your application is selected for inspection, it will not be processed until the review is satisfactorily completed.

Rocky Mountain Power issues incentives in the form of checks not utility bill credits. Rocky Mountain Power is not responsible if your trade ally provides inaccurate information about the amount and/or conditions of the actual incentive and Rocky Mountain Power will not pay incentives for equipment that is mislabeled or misrepresented by trade allies regarding incentive qualifications. Households receiving incentives under the Home Energy Savings program may not receive equipment purchase and installation incentives under other Rocky Mountain Power company programs.

By providing Rocky Mountain Power with your e-mail address you agree that we may send you e-mails, occasional "breaking news" alerts and promotions from Rocky Mountain Power's Home Energy Savings Program. We may also e-mail you occasionally with updates and information about the program. Should we elect to change our privacy policy we will post the changes at [rockymountainpower.net/hes](http://rockymountainpower.net/hes). Where the changes are significant, we may also choose to e-mail all our registered users with the new policy details.

**Incentive Application must be postmarked within 90 days of work completed.**